

CURRICULUM VITAE for KRISTI MCLAREN (BUNNY)

Email Address: bunny4film@gmail.com

Current Phone number: +44 77 3205 6275 (UK) or +61 467 823 511 (Australia)

Holder of New Zealand & British Passports

Resident of Queensland, Australia (Permanent Resident of Australia -Visa 155)

Works on location worldwide

Studio experience: Sony, Universal, Paramount, Marvel, Disney, Lucas Film, Netflix, Warners, Lionsgate, NBCU Universal, Amazon, MRC, Matchbox Pictures; various smaller studios/production companies

Experience working on location in: NZ, UK, Australia, Germany, India, Italy, Mexico, South Korea, Northern Ireland, Croatia & Hungary. Available to work on location worldwide.

Current home base: Gold Coast, Queensland, Australia

On Foreign Locations, able to operate under UK Limited Company: Bunnyz Productionz Ltd – Company #09359728

EDUCATION: The University of Auckland, NZ (1998-2003)

- Masters of Creative and Performing Arts in Film Producing; Bachelor of Commerce; Bachelor of Arts

COMPUTER/TECHNICAL SKILLS:

Classic & Global Vista, PSL, Axiom, Smart Accounting (Formerly Ease), MoneyPenny & Eclipse Film Accounting Software

DPO and EzyPO – Digital Purchase Order Systems

Sargent Disc, Entertainment Partners, Cast and Crew & TPH Payroll companies

SAGE & SAP Accounting Software

Galileo worldwide flight reservation system and Omnis Client Databases

EMPLOYMENT HISTORY:

Post-Production Accountant – Various Productions – Reel Figures Ltd (UK - Role was done remotely from my home office in Australia)

Production Buyer, Set Dec – “Bat Girl”, Warner Bros – Feature Film (Glasgow, UK – Role was done remotely from my home office in Australia) (Prep only)

Production Buyer, Set Dec – “Dungeons & Dragons”, Paramount – Feature Film (Belfast, Northern Ireland)

Buying for Set Dec; Co-ordinating all Prophouse Rentals with Prophouses, Remote buyers based in London and Props department; Managed budget for Set Dec, Prac LX, Greens and Prop Modelling including weekly budget reconciliations with Accounts; Early into Shoot the Set Dec Co-ordinator left the show and so also took on the majority of Co-ordinator tasks, including but not limited to, Daily crew time reports, liaising with Accounts and Production, coordinating Accom and Travel for on-location crew within the Set Dec departments and other Co-ordinator tasks as required.

1st Assistant Accountant – “Untitled Baz Luhrmann Elvis Biopic”, Warners – Feature Film (Gold Coast, Australia)

Payroll Accountant – “Unbearable Weight of Massive Talent”, Lionsgate – Feature Film (Filmed in Hungary & Croatia – Role was done remotely from my home office in Australia)

Payroll Accountant – “The Last Planet”, Independent Feature Film (Filmed in Turkey, Italy, Malta, Morocco & Israel – Role was done remotely from my home office in Australia)

1st Assistant Accountant – “Mortal Kombat” (Pre Only), Warners – Feature Film (Adelaide, Australia)

1st Assistant Accountant – 2IC - “The Dark Tower”, Amazon Series Pilot (Rijeka & Zagreb, Croatia)

Responsible for supervising and auditing all local Accounts team entry; all US, UK and Foreign Cast & Crew Payroll; all Foreign AP/PC; Bank Reconciliations; Assisting with cost report projects; Intercompany; Intercurrency; TB Accounts; Closing Reports.

Daily Accountant – “Monster Problems”, Paramount – Feature Film (Brisbane, Australia)

1st Assistant Accountant - Recasting, “Dora The Explorer”, Paramount – Feature Film (Gold Coast, Australia)
Insurance Project

1st Assistant Accountant – “The Witcher” (Pre Only), Netflix Series (Budapest, Hungary)

1st Assistant Accountant – 2IC - “Danger Close”, Independent Feature Film (Wooroolin & Gold Coast, Australia)

Production Accountant, “Family Law Series 3”, Matchbox Productions – TV Comedy (Brisbane, Australia)

Post-Production Accountant, Warner Brothers – (Leavesden Studios, UK)
Wrap up of film handed back over to WB – ‘Wonder Woman’

Payroll Accountant, “Robin Hood Origins”, Lionsgate – Feature Film (Budapest, Hungary & Dubrovnik, Croatia)
UK Payroll, US Payroll, DGA, SAG, Direct hire payroll

Overseas 1st Assistant Accountant, “Sense8: S2”, Netflix series (Berlin, Mumbai, Positano, Mexico City, London, Amsterdam & Seoul)
Travelled with the shoot crew and also processed SD Payroll for all UK, European and non-US contracted Cast and Crew

1st Assistant Accountant, “Star Wars: Rogue One”, Lucas Film/Disney – Feature Film (London, UK)
Bank Reconciliations, Journals, Auditing all of the Assistant Accountant’s AP and PC batches, Equity/Stunts Payroll, Wire transfers, Living Allowances, Studio payments, Entering Budget into Vista, Coding, Monthly VAT Returns

Accounts Payable Supervisor, “Alice Through the Looking Glass”, Disney – Feature Film (London, UK)

2nd Assistant Accountant, “Unbroken”, Universal – Feature Film (Sydney/Gold Coast, Australia)

2nd Assistant Accountant, “Full Tilt”, Marvel – Feature Film (London, UK)

Production Accountant, “The World’s End” Addl Photography, Working Title – Feature Film (London, UK)

Accounts Payable Accountant, “The Lost Child of Philomena Lee,” Pathe/BBC – Feature Film (London, UK)

2nd Assistant Accountant, “Fast & Furious 6”, Universal – Feature Film (London, UK)

2nd Assistant Accountant, “Henry IV” & “Henry V”, Universal for BBC – Feature Films (London, UK)

2nd Assistant Accountant, “World War Z”, Paramount – Feature Film (London, UK)

2nd Assistant Accountant, “47 Ronin”, Universal Studios – Feature Film (London, UK)

Production Accountant, “Sadie J” – Children’s show - BBC (London, UK)

Assistant Production Accountant, “Eastenders” & “Holby City” - BBC (London UK)

Assistant Production Accountant, Whizz Kid Entertainment (London, UK)

Assistant Production Accountant, “Dancing on Ice, Series 5” – ITV (London, UK)

Accounts Assistant, Indigo Film & Television (London, UK)

Assistant Production Accountant, “Home By Christmas” - NZ Doco-Drama Film (Wellington, NZ)

Assistant Production Accountant, “Under the Mountain” – NZ/UK Feature Film (Auckland, NZ)

Script & Extras Co-ordinator, "Go Girls", South Pacific Pictures – primetime drama (Auckland, NZ)

Payroll Accountant, "Underworld 3", Lakeshore Entertainment – USA Feature Film (Auckland, NZ)

Accounts Payable Assistant, Channel 4 Television (London, UK)

Petty Cash Accountant, "Honeymoon Voyage" – NZ/German Feature film (Auckland, NZ)

Accounts Assistant, "30 Days of Night" – Sony Pictures, USA Feature Film (Auckland, NZ)

Production Assistant, "NZ Idol" – Auditions day (Auckland, NZ)

Assistant Accountant, "The Ferryman" – NZ/UK Co-production Feature Film (Auckland, NZ)

OTHER ROLES – PRIOR TO WORKING IN FILM:

Accounts Assistant, PIAS Music (London, UK)

In-house Business Travel Co-ordinator, Incisive Media (London, UK)

Producer, Flight Centre Corporate Training DVD (Auckland, NZ)

Assistant Manager, Flight Centre (Auckland, NZ)